



Napoleon Community Rural Water Corp

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Job Description

Water Distribution Operator

This is an entry-level, full-time, laborer position that reports directly to the Superintendent. Candidates must have a clean driving record and pass a background check. Applicants must be able to lift 75-100 lbs., climb and stoop, operate a shovel and use basic hand tools in all types of weather. Must be available nights, weekends and holidays to respond to emergencies. Daily responsibilities include maintaining and repairing water distribution systems including but not limited to water lines, meters, valves, hydrants, pumps and tanks. This also includes ensuring customer water quality by testing and sampling water according to state regulations. Locating underground water lines for other utilities and contractors dispatched by 811 is also a large portion of the job. Basic computer skills are required to use SCADA, mapping systems and various software. This position requires independent work for many daily tasks and frequent collaboration with office staff and contractors. Customer service skills are needed to respond to customer questions, concerns and complaints. Paid training to obtain IDEM DSL license within 2 years.